

Improvement and Innovation Board

Agenda

Tuesday, 11 July 2017
11.00 am

5th Floor Conference Suite, 5th Floor (South side), Layden House, 76-86 Turnmill Street, London, EC1M 5LG

To: Members of the Improvement and Innovation Board
cc: Named officers for briefing purposes

www.local.gov.uk

This meeting is



Guidance notes for members and visitors

Layden House, 76-86 Turnmill Street, London, EC1M 5LG

Please read these notes for your own safety and that of all visitors, staff and tenants.

Welcome!

Layden House is located directly opposite the Turnmill Street entrance to Farringdon station, which is served by the Circle, Hammersmith & City, and Metropolitan lines as well as the Thameslink national rail route.

Security

Layden House has a swipe card access system meaning that a swipe enabled security passes will be required to access the lifts and floors 1-5.

Most LGA governance structure meetings will take place on the **ground floor** of Layden House which is open access and therefore does not require a swipe enabled security pass. **Access** to the rest of the building (floors 1-5) is via swipe enabled security passes.

When you visit Layden House, **please show your Local Government House security pass to reception** and they will provide you with a temporary pass which will allow you access to floors 1-5 if required. **Please don't forget to sign out at reception and return your security pass when you depart.**

If you do not have a LGH Security Pass, please email [member services](#) with your name and a recent photo and a pass will be made for you. You can pick this up from the Layden House reception desk on your next visit.

Fire instructions

In the event of the fire alarm sounding, vacate the building immediately via the nearest fire exit onto Turnmill Street and take the next turning on your left – Benjamin Street to St John's Gardens.

DO NOT USE THE LIFTS.

DO NOT STOP TO COLLECT PERSONAL BELONGINGS.

DO NOT RE-ENTER BUILDING UNTIL AUTHORISED TO DO SO.

Soft Seating Area

There is a small soft seating area on Floor 2 which will also operate as an 'Open Council' area for visiting members and officers from member councils. Please note however that unlike Open Council, this area does not have tea and coffee facilities, nor access to computers.

Toilets

There are accessible toilets on the Ground Floor, 2nd and 4th floors.

Accessibility

If you have special access needs, please let the meeting contact know in advance and we will do our best to make suitable arrangements to meet your requirements.

Parking is available at the rear of the building for Blue Badge holders, accessed via the Turks Head Yard, North underpass. Disabled WCs are situated on the ground and 4th floors. An induction loop system is available in the 5th floor conference venue. For further information please contact the Facilities Management Helpdesk on 020 7664 3015.

Guest WiFi in Layden House

WiFi is available in Layden House for visitors. It can be accessed by enabling “Wireless Network Connection” on your computer and connecting to LGA-Free-WiFi. You will then need to register, either by completing a form or through your Facebook or Twitter account (if you have one). You only need to register the first time you log on.

Further help

Please speak either to staff at the main reception on the ground floor, if you require any further help or information. You can find the LGA website at www.local.gov.uk

Why have the LGA’s Headquarters moved?

The LGA has temporarily relocated from Local Government House (LGH) in Smith Square to Layden House in Farringdon, effective from Monday 31 October 2016. This is to allow extensive refurbishment work to be carried out to LGH.

The refurbishment works will see the ground floor conference centre and all meeting rooms fully refurbished. Floors 1, 2 and 3 will be upgraded and released for commercial letting to enable the LGA to maximise the income from this building as part of its drive for financial sustainability. A new and larger Open Council will be located on the seventh floor. The refurbishment is expected to last for twelve months and we expect to be back in LGH by October 2017.

We appreciate your understanding and flexibility during this time.

Improvement & Innovation Board
11 July 2017

There will be a meeting of the Improvement & Innovation Board at **11.00 am on Tuesday, 11 July 2017** 5th Floor Conference Suite, 5th Floor (South side), Layden House, 76-86 Turnmill Street, London, EC1M 5LG.

A sandwich lunch will be available at 1.00pm

Attendance Sheet:

Please ensure that you sign the attendance register, which will be available in the meeting room. It is the only record of your presence at the meeting.

Political Group meetings:

The group meetings will take place from 10.00 -11.00am. Please contact your political group as outlined below for further details.

Apologies:

Please notify your political group office (see contact telephone numbers below) if you are unable to attend this meeting.

Conservative:	Group Office: 020 7664 3223	email: lgaconservatives@local.gov.uk
Labour:	Group Office: 020 7664 3334	email: Labour.GroupLGA@local.gov.uk
Independent:	Group Office: 020 7664 3224	email: independent.grouplga@local.gov.uk
Liberal Democrat:	Group Office: 020 7664 3235	email: libdem@local.gov.uk

Location:

A map showing the location of Layden House is printed on the back cover.

LGA Contact:

Jess Norman
0207 664 3221 / jessica.norman@local.gov.uk

Carers' Allowance

As part of the LGA Members' Allowances Scheme a Carer's Allowance of up to £7.50 per hour is available to cover the cost of dependants (i.e. children, elderly people or people with disabilities) incurred as a result of attending this meeting.

Social Media

The LGA is committed to using social media in a co-ordinated and sensible way, as part of a strategic approach to communications, to help enhance the reputation of local government, improvement engagement with different elements of the community and drive efficiency. Please feel free to use social media during this meeting. **However, you are requested not to use social media during any confidential items.**

The twitter hashtag for this meeting is #lgaiib

Improvement & Innovation Board – Membership 2016/2017

Councillor	Authority
Conservative (8)	
Cllr William Nunn (Chairman)	Breckland Council
Cllr Peter Fleming OBE	Sevenoaks District Council
Cllr Robert Gould	Dorset County Council
Cllr Linda Robinson	Wychavon District Council
Cllr Harvey Siggs	Somerset County Council
Cllr Michael Wilcox	Lichfield District Council
Cllr Barry Wood	Cherwell District Council
Cllr Glen Sanderson JP (Observer)	Northumberland Council
Substitutes	
Cllr David Finch	Essex County Council
Cllr Dominic Gilham	Hillingdon London Borough Council
Cllr Richard Wenham	Central Bedfordshire Council
Labour (8)	
Cllr Judi Billing MBE (Deputy Chair)	North Hertfordshire District Council
Cllr Bob Price	Oxford City Council
Cllr Phil Davies	Wirral Metropolitan Borough Council
Cllr Andy Moorhead	Knowsley Metropolitan Borough Council
Cllr Tudor Evans OBE	Plymouth City Council
Cllr Sue Woodward	Staffordshire County Council
Vacancy	Labour Group
Sir Stephen Houghton CBE (Observer)	Barnsley Metropolitan Borough Council
Substitutes	
Cllr Amy Cross	Blackpool Council
Cllr Nicole Meardon	Cheshire West and Chester Council
Cllr Colin Glover	Carlisle City Council
Independent (3)	
Cllr Ron Woodley (Deputy Chair)	Southend-on-Sea Borough Council
Cllr Bob Jennings	Epping Forest District Council
Cllr Mike Haines (Observer)	Teignbridge District Council
Substitutes	
Cllr Andrew Stringer	Mid Suffolk District Council
Liberal Democrat (3)	
Mayor Dave Hodgeson MBE (Vice-Chair)	Bedford Borough Council
Cllr Cherry Beath	Bath & North East Somerset Council
Cllr Howard Sykes (Observer)	Oldham Metropolitan Borough Council
Substitutes	
Cllr David Neighbour	Hart District Council
Observers	
Mr Richard Priestman	Local Government Improvement and Development
Mr Philip Sellwood	Energy Saving Trust

Improvement & Innovation Board – Attendance for 2016/17

Councillors	29/11/16	24/01/17	08/03/17
Conservative Group			
Councillor William Nunn	Yes	Yes	Yes
Councillor Peter Fleming OBE	Yes	Yes	Yes
Councillor Robert Gould	Yes	Yes	No
Councillor Linda Robinson	Yes	Yes	Yes
Councillor Harvey Siggs	Yes	Yes	Yes
Councillor Michael Wilcox	Yes	Yes	Yes
Councillor Barry Wood	Yes	Yes	Yes
Labour Group			
Councillor Judi Billing MBE	Yes	Yes	Yes
Councillor Bob Price	Yes	No	Yes
Councillor Phil Davies	Yes	Yes	Yes
Councillor Andy Moorhead	Yes	Yes	No
Councillor Tudor Evans OBE	Yes	Yes	No
Councillor Sue Woodward	Yes	Yes	Yes
Councillor Sue Whitaker	Yes	Yes	Yes
Independent			
Councillor Ron Woodley	Yes	Yes	Yes
Councillor Bob Jennings	Yes	Yes	Yes
Lib Dem Group			
Mayor Dave Hodgson MBE	No	Yes	Yes
Councillor Cherry Beath	Yes	No	Yes
Substitutes			
David Neighbour	Yes	No	No
Amy Cross	Yes	No	Yes
Nicole Meardon	Yes	Yes	No
Richard Wenham	Yes	No	No
Observers			
Philip Sellwood	Yes	No	Yes
Richard Priestman	Yes	Yes	Yes
Lead Peers			
Mike Haines	Yes	Yes	Yes
Howard Sykes	No	Yes	Yes
Glen Sanderson	Yes	Yes	Yes
Stephen Houghton CBE	Yes	No	Yes
Phelim MacCafferty	Yes	No	-

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Date of Next Meeting: Tuesday, 24 October 2017, 11.00 am, TBC